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ANDAMAN AND NICOBAR ADMINISTRATION  
SECRETARIAT

NOTIFICATION

Port Blair, dated the 12<sup>th</sup> May, 2011

No. 130/2011/F.No.42-517/2011-TR(III).— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Notification No. U-14939/2/83-ANL dated 21.02.1985 issued by the Govt. of India, Ministry of Home Affairs and in supersession of all previous Notifications notifying the recruitment rules in respect of these posts, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, hereby makes the following rules regulating the method of recruitment to the post of Chief Engine Driver (Seagoing), Foreman (Afloat) and Junior Engineer (Electrical) borne in the Afloat Establishment of Directorate of Shipping Services, Andaman and Nicobar Administration, namely :-

**1. SHORT TITLE AND COMMENCEMENT :-**

- (i) These rules may be called the Andaman and Nicobar Administration (Chief Engine Driver (Seagoing), Foreman (Afloat) and Junior Engineer (Electrical) in the establishment of Directorate of Shipping Services) Recruitment Rules, 2011.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

**2. NUMBER OF POST, CLASSIFICATION AND PAY BAND WITH GRADE PAY :-**

The number of post, its classification and pay band and grade pay attached thereto shall be as specified in paras 2 to 4 of the Schedule annexed hereto.

**3. METHOD OF RECRUITMENT, AGE LIMIT & QUALIFICATION :-**

The method of recruitment, age limit, qualification and other matters relating to the said posts shall be as specified in paras 5 to 14 of the said Schedule.

**4. DISQUALIFICATION :-**

No person –

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
  - (b) who, having a spouse living, has entered into or contracted a marriage with any person,
- shall be eligible for appointment to the said posts :

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands may, if satisfied, that such marriage is permissible under the personal law applicable to such persons and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

**5. POWERS TO RELAX :-**

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient to do so, it may by order and for reasons to be recorded in writing and in consultation with Union Public Service Commission relax any of the provisions of these rules with respect to any class or category of persons.

**6. SAVING :-**

Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for candidates belonging to Scheduled Castes, Scheduled Tribes and other specified categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

**Lieutenant Governor,**  
Andaman and Nicobar Islands.

By order and in the name of the Lieutenant Governor,

Sd./-  
**(Abdul Hamid)**  
Assistant Secretary (Shipping)

**SCHEDULE - I****RECRUITMENT RULES FOR THE POST OF CHIEF ENGINE DRIVER (SEAGOING) IN  
THE AFLOAT ESTABLISHMENT OF THE DIRECTORATE OF SHIPPING SERVICES,  
A&N ADMINISTRATION**

1.	Name of the post	<b>Chief Engine Driver (Seagoing)</b>
2.	No. of post	12 (Twelve)* 2011 *(Subject to variation dependent on workload)
3.	Classification	General Central Services Group 'B', Non-Gazetted, Non-Ministerial
4.	Pay Band and Grade Pay/Pay Scale	Pay Band Rs. 9300-34800 + Grade Pay Rs. 4200
5.	Whether selection post or non-selection post	Not applicable
6.	Age limit for direct recruits	Not exceeding 30 years (Relaxable for Govt. Servants upto 5 years in accordance with the instructions/orders issued by the Central Government from time to time). <b>Note:</b> The crucial date for determining the age limit shall be the closing date for receipt of names/applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul and Spiti District and Pangri Sub-Division, Andaman and Nicobar Islands or Lakshadweep)
7.	Educational and other qualifications required for direct recruits	<b>Essential:</b> (i) Secondary School Examination (10 <sup>th</sup> Std.) pass from a recognized Board/Institution (ii) Possessing Sea Going Engine Driver certificate of competency under MS Act. (iii) One year experience as Chief Engine Driver (iv) STCW;95 as amended from time to time

8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees?	No
9.	Period of probation, if any	2 (Two) years (for direct recruits)
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	100% by transfer, failing which by direct recruitment
11.	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made	<b>Transfer</b> : From amongst the Chief Engine Drivers in the Pay Scale in PB-2 with Grade Pay of Rs. 4200 and who possess the Seagoing Engine Driver certificate under MS Act with two (02) years service in the grade
12.	If a DPC exists, what is its composition ?	<b>Group 'B' DPC for considering cases of Confirmation) consisting of:-</b> 1. Director of Shipping Services - Chairman 2. Deputy Director (SS) - Member 3. Executive Engineer, Workshop Division, APWD - Member 4. Assistant Marine Engineer - Member
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable
14.	Job Description	Attached as Annexure-I to the Schedule

### **Annexure - I**

#### **Duties and Responsibilities attached to the post of Chief Engine Driver (Seagoing)**

1. He will be Officer-in-Charge of engine room department and responsible for all machinery including electrical appliance, air conditioning, refrigerator and their fitting within engine room or on deck, in galleys, telegraphs on bridge and such other items as may be detailed to be under Chief Engine Driver/Chief Engineer.
2. He will be responsible for maintenance and efficiency of all derricks, winches, windless, mooring winch, cargo winches and electrical hydraulic connections.
3. To ensure schedule of maintenance of all engine room machineries, electrical and hydraulic equipments.
4. Responsible to the master for discipline, welfare and co-operation of his staff.
5. He will be responsible for all engine room stores/spares, tools and instruments.
6. He will ensure that all proper records and accounts of all those items are kept as prescribed.
7. He will be responsible for submission reports to the Head of the Office of the following :-
  - a. Consumable stores, opening balance, quantities received, consumed and stock in balance.
  - b. Engine room permanent store, equipment and tools unserviceable equipment is to be returned to the Marine Store alongwith survey reports.
  - c. Spare gear list.
  - d. Fixture fans and lights.

8. On taking from well assess condition of the machinery and submitted report to the head of the office within two months. During handing over will prepare the correct and up-to-date inventory of all files, books, papers, stores, bunkers, lub oil, equipments, tools, instruments, manuals, drawing indents, defect list under his charge and handing over the same to on coming officer under copy to Head of Office.
9. He may issue written standing order to his staff for efficient running of the engine room department.
10. He will keep master frankly and full informed of any occurrence in the engine room which may affect the navigation or other essential utility services of the vessels.
11. He will aim at achieving the maximum economy in consumption of fuel lubricant oil and in the use of stores/spares.
12. Will be personally responsible for supervising bunkering of the ship and ensure the correct quantity and quality of bunkering is received.
13. He will keep/maintain records chorological order oil received on board and consumption of bunker in the same order as it is received on board.
14. He will be present in the engine room as during entering/leaving harbour and which operating through restricted waters.
15. He will pay regular visit to the engine room to inspect the machinery in operation and machinery spaces.
16. While the vessel is in port, he will ensure that responsible engine room staff is available at all time and in the event of an emergency.
17. He will take the round of all machinery spaces at 1730 hrs. daily and make the entry to this effect in the log book stating round corrects.
18. He will maintain a neat and up-to-date of all records like calibration chart, log books, engine room, notes, defect list and indent etc. and responsible for consumption of HSD/Lubricant Oil.
19. He will report any accident, incident or mishap in the engine room and concerning machinery to the master and submit a detailed report to the office through Master. He will ensure the best possible steps are taken to safeguard ships store equipments.
20. The Chief Engineer will arrange and assist exclusive on repairs, rectification of any mechanical defects.
21. Chief Engineer will maintain on board machinery history register with the following information:
  - e. Particulars of all machinery eg. Maker, when and where built and technical data.
  - f. Hours run, major overhauls, breakdowns, weardowns, any specific peculiarities and performance curves.
  - g. Record of alteration, modification and additional/renewals.
22. To maintain the register FFA items and the fire drill to be conducted atleast monthly ones. The same to be verified by OIC concerned.
23. To attend the all leakages and defects in pipeline valves, glands and changing of filters in time by yourself with your staff only.
24. To main always for safe lighting/ventilation etc. in engine room and steering gear compartment with hygiene condition.
25. Adhere wearing of safety shoes, uniform, helmet etc. by self and staffs on board.

**SCHEDULE - II****RECRUITMENT RULES FOR THE POST OF FOREMAN (AFLOAT) IN THE AFLOAT  
ESTABLISHMENT OF THE DIRECTORATE OF SHIPPING SERVICES,  
A&N ADMINISTRATION**

1.	Name of the post	<b>Foreman (Afloat)</b>
2.	No. of post	01 (One)* 2011 *(Subject to variation dependent on workload)
3.	Classification	General Central Services Group 'B', Non-Gazetted, Non-Ministerial
4.	Pay Band and Grade Pay/Pay Scale	Pay Band Rs. 9300-34800 + Grade Pay Rs. 4200
5.	Whether selection post or non-selection post	Selection
6.	Age limit for direct recruits	Not exceeding 30 years (Relaxable for Govt. Servants upto 5 years in accordance with the instructions/orders issued by the Central Government from time to time). <b>Note:</b> The crucial date for determining the age limit shall be the closing date for receipt of names/applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul and Spiti District and Pangri Sub-Division, Andaman and Nicobar Islands or Lakshadweep)
7.	Educational and other qualifications required for direct recruits	<b>Essential:</b> (i) Degree in Mechanical Engineering from a recognized University/Institution <b>OR</b> (ii) Diploma in Mechanical Engineering from a recognized University/Institution with three (03) years experience in the field
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees?	Age : No EQs : Yes
9.	Period of probation, if any	2 (Two) years
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	By Composite Method: Deputation (ISTC) plus promotion, failing which by direct recruitment
11.	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made	<b>Composite Method (Deputation (ISTC) plus Promotion:-</b> 1. Officers of the Central/State Govt./ UTs <b>(a) (i)</b> holding analogous posts on regular basis in the parent cadre/ department; or <b>(ii)</b> with 06 years regular service in the grade rendered after appointment thereto on regular basis in the Scale of Pay of Rs. 5200-20200 with Grade Pay of Rs. 2800 in PB-1 or equivalent in the parent cadre/ department; or <b>(b)</b> Possessing educational qualifications prescribed for direct recruitment under para 7.

		<p>(The departmental Chargeman (Afloat) in the Scale of Pay of Rs. 5200-20200 with Grade Pay of Rs. 2800 in PB-1 with 06 years regular service in the grade will also be considered alongwith the outsiders and in case he/she is selected for appointment to the post, the same shall be deemed to have been filled by promotion)</p> <p><b>Note:</b> For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 01.01.2006/ the date from which the revised pay structure based on the 6<sup>th</sup> CPC recommendations has been extended, shall be deemed to be service rendered in the corresponding pay/pay scale extended based on the recommendation of the Pay Commission</p> <p>(The departmental officials in the feeder category who is in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion)</p> <p>(Period of Deputation/Contract including the period of Deputation/Contract in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Govt. shall ordinarily not exceed four years. The maximum age limit for appointment by deputation (ISTC) shall be, not exceeding 56 years, as on the closing date of receipt of applications)</p> <p><b>Note:</b> For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1.1.2006 (the date from which the revised pay structure based on the 6<sup>th</sup> CPC recommendation has been extended) shall be deemed to be service rendered in the corresponding grade pay / pay scale extended based on the recommendations of the pay commission except where there has been merger of more than one grade with a common grade pay/pay scale, and where this benefit will extend only for the post(s) for which that grade pay/pay scale is the normal replacement grade without any up-gradation</p>								
12.	If a DPC exists, what is its composition ?	<p><b><u>Group ‘B’ DPC for considering cases of Confirmation) consisting of:-</u></b></p> <table><tr><td>1. Director of Shipping Services</td><td>- Chairman</td></tr><tr><td>2. Deputy Director (SS)</td><td>- Member</td></tr><tr><td>3. Executive Engineer, Workshop Division, APWD</td><td>- Member</td></tr><tr><td>4. Assistant Marine Engineer</td><td>- Member</td></tr></table>	1. Director of Shipping Services	- Chairman	2. Deputy Director (SS)	- Member	3. Executive Engineer, Workshop Division, APWD	- Member	4. Assistant Marine Engineer	- Member
1. Director of Shipping Services	- Chairman									
2. Deputy Director (SS)	- Member									
3. Executive Engineer, Workshop Division, APWD	- Member									
4. Assistant Marine Engineer	- Member									
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable								
14.	Job Description	Attached as Annexure-II to the Schedule								

**Annexure - II****Duties and Responsibilities attached to the post of Foreman (Afloat)**

1. Coordinate management of repairs of all operational vessels.
2. Carryout periodical fuel consumption trials.
3. Carryout periodical verification of fuel log books.
4. Prepare daily status report of vessels.
5. Monitor availability and accounting of onboard spares.
6. Supervise on board technical maintenance in operational vessels.

**SCHEDULE - III**

**RECRUITMENT RULES FOR THE POST OF JUNIOR ENGINEER (ELECTRICAL) IN  
THE AFLOAT ESTABLISHMENT OF THE DIRECTORATE OF SHIPPING SERVICES,  
A&N ADMINISTRATION**

1.	Name of the post	<b>Junior Engineer (Electrical)</b>
2.	No. of post	01 (One)* 2011 *(Subject to variation dependent on workload)
3.	Classification	General Central Services Group 'B', Non-Gazetted, Non-Ministerial
4.	Pay Band and Grade Pay/Pay Scale	Pay Band Rs. 9300-34800 + Grade Pay Rs. 4200
5.	Whether selection post or non-selection post	Not applicable
6.	Age limit for direct recruits	Not exceeding 30 years (Relaxable for Govt. Servants upto 5 years in accordance with the instructions/orders issued by the Central Government from time to time). <b>Note:</b> The crucial date for determining the age limit shall be the closing date for receipt of names/applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul and Spiti District and Pangi Sub-Division, Andaman and Nicobar Islands or Lakshadweep)
7.	Educational and other qualifications required for direct recruits	<b>Essential:</b> (i) Degree in Electrical Engineering from a recognized University <b>OR</b> (ii) Diploma in Electrical Engineering from a recognized University with two (02) years experience in the field
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees?	No
9.	Period of probation, if any	2 (Two) years (for direct recruits)

10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	By promotion, failing which by direct recruitment
11.	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made	<b>Promotion:</b> From amongst the Electrician (Afloat) of the department who are in Pay Scale of PB-1 with Grade Pay of Rs. 2400 with 10 years of regular service in the grade.
12.	If a DPC exists, what is its composition ?	<b>Group 'B' DPC for considering cases of Confirmation/Promotion) consisting of:-</b> 1. Director of Shipping Services - Chairman 2. Deputy Director (SS) - Member 3. Executive Engineer, Workshop Division, APWD - Member 4. Assistant Marine Engineer - Member
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable
14.	Job Description	Attached as Annexure-III to the Schedule

### **Annexure - III**

#### **Duties and Responsibilities attached to the post of Junior Engineer (Electrical)**

1. Work under the supervision of AME concern.
2. Know the correct specifications of electrical items while executing electrical repairs/works.
3. Have the capability to fault finding, report defect in detail, repair the fault on board himself, maintain inventory of repairs required with record.
4. Ensure proper maintenance of history book of all major machinery (Electrical) and record the activity.
5. While posting on board of Vessel, he should report the Chief Engineer of the Vessel and work under his supervision.
6. To prepare analysis report in case of any major failure and submit to superiors as and when basis.
7. Responsible for proper maintenance of records of inventories (tools and plants).
8. Responsible for proper repairs and maintenance of electrical appliance of Vessels.
9. Responsible for taking all precautionary safety measures concerning with the electric supply of Vessels.
10. Responsible for smooth functioning of Internal/External electric supply and electrical appliance of Vessels.
11. Responsible for maintenance of dead stock register of spares (Electrical items).
12. Have the knowledge of providing all type of domestic/Industrial electrical connections of all types of Vessels.
13. Since the service of the department is an essential service as such do urgent nature of work as and when required even beyond normal duty hours and holidays in the interest of public service.